

## FOSTER SCHOOL COMMITTEE MINUTES

Captain Isaac Paine School  
160 Foster Center Road  
Foster, RI 02825

Tuesday, September 24, 2013  
Open Session – 7:00 PM

1. **Convene Meeting** – on Tuesday, September 24, 2013, the meeting of the Foster School Committee (FSC) was called to order at 7:00pm by Chair, Kathleen Swanson.

- a. *Roll Call* – the following members were present for this meeting: Chair, Kathleen Swanson and member, Ron Cervasio, Vice Chair, Shelley Pezza, was absent. Also present were Superintendent, Dr. Caroline Caswell and FSC Secretary, Mrs. McCullough.

- b. *Pledge of Allegiance* – was recited.

2. **Public Comment** – None.

3. On a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in R.I.G.L. 42-46-5(a) (2) Collective Bargaining and Litigation – Educational Support Personnel and Foster Teachers’ Association.** Motion passed. Vote = 2-0-0.

Mrs. Swanson reported the Collective Bargaining and Litigation were discussed and no votes were taken.

On a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC voted to “Seal” the minutes of Executive Session. Motion passed. Vote = 2-0-0.

4. **Building Use Requests** – all requests were approved as submitted on a Cervasio / Swanson motion. Motion passed. Vote = 2-0-0.
5. **Approval of Minutes** – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC approved all Minutes submitted, Open and Executive. Motion passed. Vote = 2-0-0.
6. **Approval of Warrants** – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC approved all Warrants as submitted. (9/4/2013 for \$9,791.20 and 9/16/2013 for \$74,705.05). Motion passed. Vote = 2-0-0.

- a. *Business Manager's Report* – Business Manager, Michael Petraca, stated there wasn't much to report but he was progressing with all entries satisfactorily.

**7. Old Business (for discussion/action)**

- a. *2012-2013 Budget* – nothing reported, however, this is a standing item on the Agenda.
- b. *2013-2014 Budget* – nothing to report and this is also a standing Agenda item.
- c. *Facilities Update* – none.
- d. *Technology Update* – the telephone extensions need to be available for callers, ie., nurse to report an absence or ask for an early release. Dr. Du will look into having the extensions available for callers.
- e. *Review Interim-Principal Stipend* – Mrs. Swanson reported that the FSC had misstated the per-diem for the Interim Principal. Dr. Caswell reported that the mistake has been corrected.
- f. *Education Evaluation Coordinator Contract* – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC approved the “Education Evaluation Coordinator” contract as written. Motion passed. Vote = 2-0-0.

**8. New Business (for discussion/action)**

- a. *Staff Recognition – FELT* – Lori Greenleaf, FELT Coordinator and in the FELT program for 12 years was recognized by the staff and FSC for her many years of service to the parents and students of Foster. Lori is pursuing other avenues and will be sorely missed in the program.
- b. *Home Schooling Requests* – this item was tabled.
- c. *Part-time Superintendent Contract* – was provided to the FSC for informational review.
- d. *Principal Contract* – was provided to the FSC for informational review.
- e. *Personnel – Appointment – FELT Director, FELT Support Staff, and Part-time Special Education Assistants* – on a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved the Superintendent's recommendation to appoint Leslie Morrissey as the FELT Coordinator, effective immediately. Motion passed. Vote = 2-0-0.  
On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved the recommendation of the Superintendent to appoint Linda Lewis as FELT Support Staff, effective immediately. Motion passed. Vote = 2-0-0.

On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved the Superintendent's recommendation to appoint Kim Soares as a part-time Teacher Assistant. Motion passed. Vote = 2-0-0.

On a motion by Mrs. Swanson and seconded by Mr. Cervasio, the FSC approved the Superintendent's recommendation to appoint Laura Morin as a part-time Teacher Assistant. Motion passed. Vote = 2-0-0.

**9. Communication/Reports**

- a. *Correspondence* – none.
- b. *Principal's Report* – Dr. Caswell reported that Kristen Danusis, Principal, will report in October her plans for moving the Curriculum forward.
- c. *Superintendent's Report* – Dr. Caswell reported that the opening of school started smoothly. She will be reviewing the Parent Volunteering Policy. A Safety Committee meeting is scheduled with the following members, Polly Cairone, School Nurse, Joe McGovern, Facility manager, and Ron Cervasio, FSC.
- d. *Future Agenda Items* –  
FSC Meeting time  
Home Schooling Requests – tabled

10. **Adjournment** – on a motion by Mr. Cervasio and seconded by Mrs. Swanson, the FSC voted to adjourn. Motion passed. Vote = 2-0-0.

Respectfully submitted,

Helena McCullough  
Secretary Foster School Committee